

Minutes of Making Matters NH Board Meeting, May 31st, 2018 4:00 pm

In attendance: Laura Miller, Jared Reynolds, Gary Miller, Sandra May

- Proposed mission statements promulgated by the Organizational Structure work group were reviewed and consolidated with a finalized version approved by all attendees. Laura shared a huge thank you to all who had worked on the organizational work group to draft the mission statement and review the initial draft of organizational by-laws.
- Bylaws were also reviewed with notes made on areas requiring more development. Laura will send out an edited copy for further review.
- Pros and cons of continuing with the current name "Making Matters NH" versus shortening it to "Making Matters" were discussed. A workaround of "Making Matters NH d/b/a Making Matters" was proposed by Laura Miller with no objections raised.
- The staffing for the founding board was reviewed and confirmed. The founding Board of Directors shall consist of Laura Miller, Jared Reynolds, Sandra May, Gary Miller, and Jessica Livingston. Ms. Miller has agreed to serve as Chairperson and President, Mr. Miller as Vice-President, Mr. Reynolds as Treasurer, Ms. May as Secretary. Ms. Livingston having consented to serve as a board member at a separate meeting earlier on the 31st.
- Signatures on the Articles of Incorporation were finalized. The desirability of enlarging the board with a goal of including a diverse set of talents, such as established makers, attorney, CPA, etc. was discussed. The Board authorized Laura to file the paperwork to incorporate on June 1, 2018.
- Jared Reynolds moved that the Fundraising and Outreach groups be merged for the time being. Ms. May seconded the motion. All notes were aye. It was noted that the existing Organizational Structure group can also begin the work of planning the actual space, reviewing needed equipment, etc. with the Space and equipment work group.
- Laura Miller proposed Merrimack County Savings as bank for Making Matters NH. Jared Reynolds seconded the motion. Four yes votes were recorded with no votes opposed. The Board authorized Laura and Jared to take the necessary steps to establish the account and account with Square asap to be ready to fundraise at Market Days.
- Laura Miller noted in addition to finalizing the bylaws, a formal conflict of interest policy will also need to be drawn up.