



**Board Meeting Minutes February 12<sup>th</sup>, 2019**

<p><i>Minutes</i>  <i>Approval: March 21<sup>st</sup>, 2019</i></p>	<p><i>Yea:</i>  <i>Laura Miller, Jared Reynolds, Sandra May, Chelsea Bailey, Jessica Livingston</i></p>	<p><i>Nay: none</i>  <i>Abstaining: Nancy Paul</i>  <i>Missing: Gary Miller (arrived later)</i></p>
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**Attendees:** Laura Miller, Jared Reynolds, Sandra May, Chelsea Bailey

**Apologies:** Gary Miller, Jessica Livingston

February's board meeting was held Tuesday the 12th to accommodate MMNH attendance at the Goldman Sach's sponsored business event at NHTI on the 19<sup>th</sup>. The meeting came to order at 2:50 pm at True Brew. Notes are presented in order of topic discussion.

As Jared Reynolds has an upcoming meeting with the City of Concord, we reviewed the concrete asks we want to make. For example, if an otherwise good site prospect had contamination issues, would the city be willing to assist in pollution mitigation? We will also be looking to them for a letter of support to attach to grant applications.

Laura Miller discussed a potential partnership with Heidi Solomon-Orlick who is planning a day long workshop on women's entrepreneurship. Helping to offer scholarships to low income attendees might help MMNH unlock a grant from the New Hampshire Women's Foundation. Additionally, this could be the capstone or highlight of a series of classes we have previously discussed conducting with the assistance of the Women in Enterprise Group. Chelsea Bailey moved that we further review this possibility and Laura seconded. The board then voted unanimously to continue exploring this avenue.

A spring launch of 1 Million Pints, a quasi-quarterly evening counterpart to our 1MillionCups sessions that would focus more on networking, was reviewed. While a date was not set, we are looking towards April. Laura opined that holding sessions in "5th weeks" can help avoid conflicts with other regular events. We are also looking to hold a separate "Artist meets Business" event which new volunteer Shanti would like to spearhead. This would fuel awareness for MMNH and potentially raise funds using a device like a silent auction.

Several matters relating to the website and our technical infrastructure were aired. Sandra May and Chelsea have developed a rough draft for a proposed Q and A page for potential teachers which will be posted to the site once we are happy with the final language. Chelsea will develop a web form that potential teachers could use to email their information to MMNH. Sandra also briefly discussed the main

benefits of applying for GSuite for Non-Profits, which our sister makerspace Manchester uses to store the bulk of their online documentation. This would provide us with a lot more storage space than the folder we are sharing and would allow us to grant easy edit access to documents to new board members. It would also allow for a shared YouTube channel that people could upload videos to without using the Google logins of individual members.

Sandra inquired about a class Jason Martin of the Manchester makerspace had offered to run for us covering a robust CAD software, Fusion 360. The tentative date was 3 weeks away and had not yet been advertised. Laura suggested it be pushed back to allow for marketing and advised she would reach out to Jason. It was suggested that our newsletter plug the event as well.

Sandra is seeking to alternate news and technical blog articles with profiles of board members and asked Jared if he would be open to a blog about him to coincide with the 1MillionPints launch. She would like to profile Laura at the one year anniversary of Making Matters.

Minutes for our last two board meetings were awaiting approval. Laura moved for a vote on the outstanding minutes, which Jared seconded. The board unanimously approved the December and January minutes.

We turned back to the topic of letters of support for our grant applications; we feel we need at least five. Letters from businesses documenting that a makerspace would allow them to create jobs would also help. Jared will consider reaching out to our local state senator, Dan Feltes. Laura has had a prior discussion with Maggie Hassan's office and will follow up with them as a potential letter source. Jared and Laura will be meeting again with CAP and will see if they can provide one.

Our class offerings will give us an opportunity to document for grant purposes what type of Concord residents a makerspace would serve. We discussed developing a form to record income range, age and gender of people who take the class.

The board meeting concluded by general consensus at 4:34 pm.