



Board Meeting Minutes August 12th, 2019

<i>Minutes Approval: 9/19/2019</i>	<i>Yea: Laura Miller, Gary Miller, Jared Reynolds, Sandra May, Jessica Livingston, Chelsea Bailey, Nancy Paul, Lisa Stockwell</i>	<i>Nay: none Abstaining: none Missing: none</i>
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Attendees: : Laura Miller, Jared Reynolds, Sandra May, Jessica Livingston, Chelsea Baily, Nancy Paul, Lisa Stockwell

Apologies: Gary Miller

The meeting began at 2:38 pm at Farnum Hall at NHTI. We briefly discussed our joint venture with the planned first Concord Kinetic race; Michael Roundy who is one of the planners also just presented at One Million Cups. We will be donating web site space to help promotes this event.

Jared reported on recent discussions with Jamie Simchik, friend of One Million Cups who arranged for our new home at the Hotel Concord. He himself is launching a monthly speaker series with a presenting CEO, and wants to do future joint programming with our entities. He may be willing to donate furniture to the Makerspace.

Nancy reported on her discussions with the Penacook Fire Marshall about changes we would need to make at the proposed site at 88 Village Street. There are already fire suppression systems in place (sprinklers, resistant flooring) but an additional exit door and changes to the sprinkler heads are likely required. We were also happy to hear that retail activities (a makerspace artist's market) are permissible. A permit would be needed for outdoor events. A mechanical contractor will need to review the site to advise on ventilation.

We have several options to take the entire space or just part. Generally, the Board favors starting smaller but would like to explore a path to eventually take the entire available footprint, especially as this would allow more revenue from rented office space. Today's meeting took the form of a

brainstorming session with ideas being thrown out on what we could take on in rented space, whether we wanted a two or a three year lease, what we should budget for regarding cleaning etc. An exit clause in the lease would be desirable if we encountered previously unknown environmental issues we were not prepared to handle. Laura began work on a proposal for graduated steps to eventual full rent at six months in but the board has agreed we need the ventilation opinion and more information about whether an access hallway could be created for bathroom access before we solidify a plan we can vote on. Regarding fit up, we can likely qualify for a grant from the Home Depot but need to be exact about number of studs, sheets of drywall, buckets of mud... We also can apply for tax credits to sell to business during the next USDA cycle. We learned there is an existing community room our landlord would allow us to use, which takes away some pressure to reserve large classroom space.

Sandra asked the status of the URLs for the Kinetic Race and also the Female Entrepreneurship Matters (FEM) programming initiative; John Cassel is willing to donate hosting but will need the URLs for set up. We concluded our conversation about Making Matters at 4:10 pm.