



## Board Meeting Minutes

<i>Minutes Approval: 1/24/2020 via e-vote</i>	<i>Yea: Jessica Livingston, Lisa Stockwell, Sandra May, Nancy Paul, Laura Miller, Jared Reynolds</i>	<i>Nay: none Abstaining: none Missing: Gary Miller, Chelsea Bailey</i>
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**Date:** 12/17/2019 8:10 AM

**Attendees:** Laura Miller, Jared Reynolds, Sandra May, Chelsea Bailey, Nancy Paul (by phone), Lisa Stockwell

**Apologies:** Gary Miller, Jessica Livingston

As several members had limited time approval of minutes was set aside until the next meeting. Chelsea reported on a poll she had conducted on Doodle for members to indicate future Board of Director meeting times that worked for them. Monday mornings had the highest number votes; it was suggested that this get pushed to 9am rather than the 8am meeting time we had tried out. Sandra moved this be accepted as our new slot for meetings; Lisa seconded. All present at the meeting voted yes.

The board took up the matter of several equipment acquisitions. John Cassel and Sandra May had offered up an estate sale of several Craftsman and Jet machines (see attached) they obtained via Craigslist and were offering them up to the space at cost. While Sandra recused herself from the vote, she did suggest taking the router off the list temporarily as a volunteer had recently offered to donate one. At the same time we voted on an offered sale of a Glowforge by volunteer Ben Braggins and purchase of a new dust collection system from Harbor Freight Tools. Laura moved for the purchase of all three packages as outlined and Jared seconded. Votes on the used tool lot were yes: Laura, Jared, Chelsea, Nancy, Lisa. For the Glowforge: Laura, Jared, Sandra, Chelsea, Nancy, Lisa.

Laura reported that our grant application to Home Depot had been rejected. Her impression is they wanted to see a more targeted ask and also, that if we could add in how the makerspace can help veterans it would have more appeal to this source.

Nancy suggested we pursue a grant from the Cogswell Trust, which might be supportive of our infrastructure needs such as the ventilation upgrades needed. Additional grant sources to be cultivated are the Charitable Foundation and BIA. We also have funds remaining for scholarships to women's entrepreneurship programming. We can also apply for additional USDA grants if they have a different focus from our prior ask; they have a workshop coming up in January. This might be a good way to fund a future commercial kitchen. Laura is also looking into sources of energy improvement grants with the goal of implementing a solar array.

Jared distributed a document he has developed to serve as our budget overview for review.

Our next CWE offering is slated to take place in the spring. Laura and Lisa are teaming on this.

Laura announced friend-of-the-space Adele Sanborn of Twiggs Gallery wants to run a fundraiser on our behalf and to also offer some cross programming of classes, with MMNH assisting with children's crafts at the Twiggs site. In turn they are looking at conducting a "Cabin Fever Reliever" event in our space, to coincide with a first open house for us to be held on February 8<sup>th</sup>.

We have been invited to present at an upcoming Kearsarge Chamber of Commerce meeting

Jared called the Board's attention to our projected budget's reliance on rental revenue and the need for a concrete plan on the artist stalls for lease. We had previously tossed around erecting booths like those at Claremont, which are made of plywood, versus building spaces out of purchased used office partitions, which would allow us to change up size and configuration of units. Jared offered to do a cost analysis of building vs buying. Nancy suggests we provide those leasing space with a supporting membership as a perk.

We need to research whether renting of spaces requires us to form a separate non-profit with a different focus.

We also discussed membership structure, whether Board members should be required to carry a base supporting membership, and whether persons willing to take on the work of shop management should receive perks such as a discounted membership. Chelsea suggests proceeding without doing this out of the gate and seeing how volunteer recruitment goes.

At 9:15 the meeting ended by general consensus.

**Used Equipment for Purchase**

**From Estate Sale**

Price      Comments:

6" Jointer: Jet Jj-6

\$700

12" Craftsman: belt Drive band saw

\$125

10" Craftsman: Electronic Radial Saw

\$175

Table mount, Plunge Cut Router (Black and Decker)

\$100 suggest we no longer buy if Bill still willing to donate

15" Craftsman: 12 Speed, 5/8" Chuck Free standing Drill Press

\$150 suggest we buy and use Bill's in the metal shop

4" Belt / 6" Disk Delta: Bench Top Sander

?  
\$1,250

**From Ben Braggins**

Glowforge, model unk, used

\$1,250 Specs unk, may want to buy or build a vent box for it

**To purchase new:**

Harbor Freight Central Machinery 70 gal 2HP dust collector

209.99 We need this up and running ASAP and I don't want to mess around!  
With coupon, 179.99