



Board Meeting Minutes

<i>Minutes Approval: by virtual vote, May 21st through May 25th</i>	<i>Yea: Laura Miller, Jared Reynolds, Sandra May, Chelsea Bailey</i>	<i>Nay: none Abstaining: none Missing: Gary Miller, Nancy Paul</i>
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Date: Monday, April 6th

Attendees: Laura Miller, Sandra May, Jared Reynolds, Chelsea Bailey, Nancy Paul

Apologies: Gary Miller

Our board Matters convened at 9:03 AM via Zoom. Jared presented the current financial statement which was accepted by the board. We are in receipt of our reimbursement check from the CRDC but are still waiting on the USDA. We have also applied to the emergency loan program from the SBA. There is still a lot of confusion as to how this program will work but Michelle Coda from Senator Shaheen’s office has encouraged us to at least apply. Nancy reports that the Friends Program has also pursued this. The USDA reimbursement, when it comes, will be via direct deposit rather than a check,

Nancy moved we accept the treasurer’s report and Laura seconded. All present voted aye.

A new USDA grant application is underway. We are applying for funds to fit out the classroom and to turn the “President’s Office” into a “wet artist’s space.” We will be submitting five letters of support including one from Senator Shaheen’s office. Laura and Jared are working on the narrative and the match paperwork.

Another grant request is being made to the Cogswell Fund which would be used for ventilation for future hot metal work. A fresh estimate is needed from NH Mechanical. Laura relayed she is in need of specs to give our vendor and Sandra provided the dimensions for the cubic that needed to be evacuated from both spaces.

We turned to the upcoming elections. Nancy would like to turn her board seat over to a person that could contribute more time, but is willing to stay on in the short term. We could use several additional board members, regardless. The first step is to let our members and the general public know of our

recruitment efforts, which we will do via email newsletter, Slack, Facebook. Nancy suggests we let people know what we are looking for vis-à-vis members and will find docs for us at the Center for Non Profits to review how other organizations handle the search.

Sandra provided a summary of what our bylaws say about elections (a committee gets formed for recommendations, we vote just for the board members, once seated the board themselves decide who the officers should be.) She will write a brief blurb to let people know we are looking for candidates. We will ask the people who want to join the board to write a paragraph about why they want to be involved that we will distribute to members. While we have 11 total slots, two will be reserved for an attorney and an accountant. Tentative procedures: members should write down the names of all people from the list that they feel would be good board members. Each person who gets at least three votes will be automatically added to the board unless there is an excessive number, in which case we will need to do a run off. If there are not enough people with at least three votes to fill the desired number of slots, the new board can continue to use their discretion to propose new members and add by majority vote.

We will look to have a slate of people who want to be on next year's board put together by May 8th, and to hold our elections on May 21st.

Laura voiced a desire to change our election system for next time so members DO vote for board members for particular slots. We may also want to stagger terms.

Laura and Chelsea advised the group that the next NH Counsel of Makerspaces meeting is going to be virtual.

Laura asked whether there were PPE efforts Making Matters could be pursuing. Sandra reported on the face masks that other groups were making and advised there was not a lot of feedback on whether the medical community was delighted by them. We are a little more able to 3D print stuff, but given the porous nature of PLA the items were hard to sterilize. Concord Hospital is only accepting cloth face masks, and efforts to make these are already well underway in people's homes.

Minutes that had been virtually voted on (March 2020) were ratified.