



**Board Meeting Minutes**

<p><i>Minutes Approval: Minutes Approval: by virtual vote, May 21st through May 25th</i></p>	<p><i>Yea: Laura Miller, Jared Reynolds, Sandra May, Chelsea Bailey</i></p>	<p><i>Nay: none Abstaining: none Missing: Gary Miller, Nancy Paul</i></p>
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May 4<sup>th</sup> 2020

Attendees: Laura Miller, Jared Reynolds, Sandra May, Chelsea Bailey, Nancy Paul

Apologies: Gary Miller *(Note: Lisa Stockwell tendered her resignation effective May 3rd, 2020)*

We began with a brief discussion of the April minutes. Because they were just posted on May 3rd, Sandra suggested we cover them via e-vote so members would have a chance to read them.

The Treasurer's Balance Sheet was posted to Slack, also on May 3rd. We are expecting a bill from the electrician for the woodshop work in April which is not reflected in the report as yet; it is unclear if there will be an extra charge for fixing the wall outlets in the woodshop or not (the matter was discussed verbally, but this was not a line item in the estimate.) We may also receive a partial waiver on the labor as a donation. Laura will reach out to Brad for his Bill. Generally, we are down to a reserve of \$9,000.00.

Sandra asked about the landscaper's bill and how that was covered. Laura advised that funds from the Charitable Foundation and donations were dedicated to the expense.

We have a grant application accepted for consideration by the USDA as well as the CDFA. The latter would provide us with tax credits to sell, which could pose challenges in the newly tumultuous economy.

Nancy moved that we accept the Treasurer's report into the record and Chelsea seconded. All present voted aye.

Laura reminded us that The Franklin Savings Bank would like to fund a concrete infrastructure project that would bear their name and suggested we see if they will cover the paint booth. Specifications have not been provided to NH Mechanical for their estimate for the paint booth or welding. Jared did find information online with recommended cfm to be evacuated for a paint booth, which is not necessarily what is stated in the International Mechanical Code. He is trying to get welding guidance from the Claremont Makerspace.

We gave each other updates on parties interested in joining the Board. Ron Merrill would still like to join and Laura is speaking with a candidate who is doing doctoral work on placemaking. Nancy suggested we look at other avenues than social media to find an accountant or an attorney. Sandra reminded the Board that the elections are in less than three weeks. We discussed four other potential candidates known to some board members that we could reach out to. We will ask candidates to provide their bio and why they would be a good fit for their board.

We had originally wanted all candidates assembled by the 8th but will push this deadline back. Voting could be done via Survey Monkey. The invite will only be sent to members, who are asked to only vote once. They will be asked to put a checkmark next to people they think would be a good fit. Jared advised we could alternately use Google Forms.

Candidate profiles will be put in an email. Members will be given one week to vote.

We turned to a potential reopening of the makerspace now that restrictions are being eased. A sign out sheet will be needed for the various spaces. Sandra suggested the shop managers control the calendar and make the reservations. Nancy felt we should insist members wear masks in the space, except for our rented office spaces, where they will be "highly recommended". Nancy will order masks for the space which are available through an NH portal for businesses. Jared will pick up hand sanitizer so we can put bottles in the shop areas. Sandra will let Robert Beck and Tom Wilhelm know the table saw is up and running.

The governor is working with businesses on waiver language. Laura would like to see a format where members agree to the wipe down procedures. Tours will be provided by appointment, limited to small groups that have been sheltering in place together. Jared queried on exactly what type of entity we were under the Guidelines? We are hoping to get additional guidance via Lisa Burke-McCoy.

We have an upcoming class on TinkerCAD on the calendar and are awaiting registrations. Laura would like to see people provide lists of how-to videos that they have vetted.

Sandra reminded the group of our expedited virtual vote of April 13th, which needs to be ratified. Laura had made the motion to apply for a 30K grant to the USDA. Sandra had seconded; Laura, Sandra, Jared, Chelsea, and Nancy voted yes in the dedicated channel. (\*Note: at the time there were six board members\*). All present agreed to ratify the vote.

Jared advised there were still USDA funds that needed to be spent before the deadline. Sandra reminded the group that we needed permanent cameras for the space, ideally with better software. Jared suggested we focus on definite makerspace tools to the extent that we can. Sandra advised she was still seeking a drum sander for the woodshop, but thought it would be fairer to give the leftover funds to Textiles. Laura advised the only previously discussed equipment that would be in budget would be a serger, which the attendees of the prior textiles meeting had rejected for a first wave tool.

We agreed to go with the drum sander. This frees us up to apply to the Guild for an alternate machine. Jared is willing to help with this application.

We discussed our corporate sponsors and how long sponsors should be profiled on our website. Chelsea requested a list of entities who should be featured, and will also need their logos.

1MillionCups continues to meet virtually. 16 attendees have registered for this week's session.

The meeting was ended at 11:09 AM by general consensus.

