



Board Meeting Minutes September 9th, 2020

<i>Minutes Approval 10/5/2020:</i>	<i>Yea: Laura Miller, Jared Reynolds, Sandra May, Chelsea Bailey, Jen Cook, Ron Merrill, Diana Moore, Adele Sanborn, Andrew Heath</i>	<i>Nay: none Abstaining: none Missing: Diana Moore</i>
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Attendees: Laura Miller, Jared Reynolds, Sandra May, Chelsea Bailey, Ron Merrill, Diana Moore, Adele Sanborn

Apologies: Jen Cook

Guests: Ben Braggins, Andrew Heath, Agnes Russell

The board meeting began with consideration of last month's meeting minutes, previously uploaded to Slack for review. Jared moved to approve them and Laura seconded. All present voted aye.

Our guest and landlord Agnes Russell expressed a concern with minutes from prior board meetings regarding Making Matter' lease. She would like discussions regarding the lease to be amended. Sandra moved that a written addendum be attached to the prior minutes, pending usual Board review in Slack. Chelsea seconded this motion; the Board unanimously approved this solution.

We moved to the Treasurer's report on our financial status. We did make progress towards our membership goals but remain behind on our benchmarks for office rentals. Our guest Ben suggested member numbers be added to future reports to reflect our health as an organization.

Our fiscal year ends on September 30th, which is also the renewal date for our insurance. Laura posited that we could consider switching to a calendar year to simplify our bookkeeping going forward. We also discussed obtaining a credit card given our debit card rejects subscription fees for some of the software we use as they require international payments to Australia and Canada.

Adele moved that we accept the Treasurer's report; Chelsea seconded. All present voted for approval.

There has been little movement on the sale of tax credits; our financial committee has had positive responses from several companies but no commitments, as yet.

Adele reported on the Outreach committee's first successful "Making Monday". The committee suggests we add a holiday party on 12/7 (members likely to need to bring their own food due to Covid). Meanwhile, we will be part of an "Art Trail" event on November 7th and 8th. The Outreach Committee would welcome additional volunteers.

Laura reported on our class schedule, which continues to evolve. Currently we are running both business and prototyping offerings; some of the business classes being developed are by new volunteer Linda Carmichael. Andrew also has his first class on the schedule (Linocut block printing) and is teaming with Laura on a series of children's art classes especially for New Americans and at-risk children. They would be ages 6 - 12 and would attend with support staff. There are multiple disciplines which would be appropriate.

Finding teachers is a challenge, generally. We are exploring ways to ensure teachers are compensated while keeping costs low to members.

Sandra proposed the board review e-voting, which was used in select occasions in our first term. It requires our board to be attentive to dedicated Slack channels to follow proposals. Adoption would help conserve meeting time for matters requiring in person discussion and allow for nimble responses to our needs as a growing organization. The board is requested to review the details in Slack and determine whether we want to incorporate this as a permanent option in our bylaws when votes on low to moderate issues are needed promptly.

Sandra than moved the board adjourn to a closed session to discuss the addition of what would be our ninth Board member. Adele seconded. The board was in agreement and thanked our guests for their time.

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The board is pleased to welcome Andrew Heath as our newest member.