



Board Meeting Minutes December 1st, 2020

<i>Minutes Approval:</i>	<i>Yea Jared Reynolds, Sandra May, Chelsea Bailey, Ron Merrill, Andrew Heath, Ben Braggins, Bill Yacopucci</i>	<i>Nay: none Abstaining: none Missing: Jen Cook</i>
--------------------------	--	---

Attendees: Laura Miller, Jared Reynolds, Sandra May, Chelsea Bailey, Jen Cook (joined 1:22 pm), Andrew Heath

Apologies: Ron Merrill, Diana Moore

Guests: Ben Braggins, Bill Yacopucci

We began our final board meeting of the year at 1:07 pm with a vote to approve the November 2020 minutes. Chelsea moved to approve, Jared seconded, all present voted aye.

Jared presented the Treasurer's report. He proposed featuring planned purchases of two pieces of equipment during Giving Tuesday with hopes of receiving donations: a new band saw and an industrial sewing machine which was offered to us new at a deep discount by the Sailrite company due to the efforts of Ben Braggins. He is also about to send out our next request for reimbursement on USDA grant reimbursements, and is working on getting a quote for tech equipment for our classroom initiative. Our monthly budget reflects somewhat heavier than usual expenses this month.

There has been little forward motion on tax credit sales.

Sandra moved to approve the treasurer's report. Chelsea seconded; Sandra, Chelsea, Jared, Laura, and Andrew voted yes.

We reviewed the proposed annual budget for 2021. Jared fielded questions regarding anticipated class income, what it would cost in insurance to be able to be open for 24 hours, and the rationale behind the lounge and equipment budgets. He feels to be sustainable once we are no longer a new organization and not so attractive for grants, we need to be able to fund replacement machine purchases as needed.

Andrew moved to approve the proposed budget. Chelsea seconded; all six board members present voted yes.

Laura discussed the status of the youth mentorship program, which has gone on hiatus due to the rise in coronavirus cases. She has discussed next steps with Nancy Paul and Michael Bernier; Nancy is finding out from the state if the program can be rolled over into 2021. Also, we are exploring ways to still make this a profitable program for the space, given we had expected the teachers would become members and this did not transpire. We depend on the state for an answer on whether we can charge for space rental.

Making Matters had to respond to our first known on-site coronavirus exposure. The board members have no questions regarding the handling.

Sandra presented the results from our 2020 survey on shop expenditures, classes, new space initiatives, and degree to which various pieces of new equipment interested both our members and the broader community. The survey was in many ways validating, but held some surprises in what would be most popular. We will explore incorporating a bike repair shop in particular; our guest Bill Y is interested in helping with this launch. Andrew asked Sandra if she could post the slides from this presentation in Slack.

Having concluded our general business, the board moved into executive session after thanking our guests for their interest and support.

* * *

The Making Matters BOD is pleased to welcome Bill Yacopucci as our 9th board member