



Board Meeting Minutes

<i>Minutes Approval:</i>	<i>Yea: Jared, Sandra, Jen, Andrew, Bill, Ben</i>	<i>Nay: none Abstaining: none Missing: Ron</i>
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Date: 4/22/2021

Attendees: Jared Reynolds, Sandra May, Ron Merrill, Andrew Heath, Bill Yacopucci, Ben Braggins

Apologies: Jen Cook

Note: Ron was able to receive audio but could not speak. We did receive periodic emails indicating he was able to hear and he voted on several issues.

We began our meeting at 6:14 with a vote to approve the March 2021 minutes, per a motion to approve by Ben, and second by Bill, and a yes vote from the five on zoom.

We took a moment to enjoy recent victories. A great deal of the contracted work planned for the artist collaboration space is completed and we have new member who are interested in helping in the metalshop and with onboarding members onto our planned CNC router.

Q2 goals are needed. Marketing ideas were considered, including hanging more flyers and making reach outs to nearby apartment buildings. We have funding from the Charitable Foundation to provide discounts to Penacook residents; this needs to be put out to the community. We identified several members to approach to run classes or reschedule popular ones.

The financial reports sent in the board packet were briefly discussed. Sandra advised the cash on hand was recently augmented by a grant deposit, which is vital to several of our initiatives but cannot be used towards operational expenses. Sample target numbers for rentals and new members were presented.

Jared reported on the Route 3 Art trail initiative. (Note: Ben was obliged to step out of this portion of the BOD meeting at 6:53 pm and rejoined at 7:07 pm; no votes were cast in his absence.) Kimball Jenkins has declined to be part of the summer date. A November date is also on the calendar for a fall trail but board shares Jared's concerns that November is an uncertain time of year. Twiggs Gallery reports that their schedule is already full and they cannot contemplate a date change. Jared will be revisiting what constellation of partner groups remains acceptable to the NH Council for the Arts.

Ron commented via email that a November arts tour was an opportunity for seasonal gift purchasing and that having craftspeople rent space would also be good.

Our attention turned to the coming Annual meeting, which the working group scheduled for May 18th from 6 - 7. The plan is to do a 30-minute presentation followed by a 30 minute Q & A. Different board members are welcome to present different segments. We will require registration for the meeting so we will have some idea as to numbers. We will look to follow this on the calendar with a open house featuring our new bike shop.

The Penacook Farmers Market has asked to hold the event on the lawn at the makerspace. Jared has emailed Dede advising we have worked through the prior concerns and that we look to help this new event that supports farmers and brings fresh produce into the neighborhood. We will not be involved in the organization of the market.

Ben made a motion that we advise the Penacook Farmer's Market we will host them. Jared seconded. The five members whose votes could be counted voted yes.

The current open grants were discussed. The USDA 2020 grant for the classroom and artist studio can potentially be closed out in months. An updated IT equipment list is needed with current pricing and Jared suggests we finalize and order the classroom furniture selection. The updated spreadsheet of proposed CDFA equipment needs board member attention as well.

Sandra and Jared discussed the open status of the emergency funds received through the Non Profit Emergency Relief fund. Our report was not approved as written but GOEFFER assures us they will work with us to tie up loose ends.

We are proposing adding John Cassel and Ryan Shirilla to the board slate for May 2021. [At the time of the meeting Erika Rydberg, who has since accepted our invitation to join the slate, was considering the matter]. We will also ask the membership to ratify board members added since last year's election. The current board member expectations document needs a review to permit married couples to serve

jointly on the board, and to relieve board members who would otherwise bring talent to our group but for whatever reason cannot join as members. The group raised no objections to modifications Sandra proposed.

Jared suggests hashing out our goals for Q2 in Slack, to include organizing the check out documents. The next session of the management working group will focus on finalizing equipment to procure with the open USDA and CDFA grants.

At 8:03 pm Andrew was asked to drop off the Zoom call as the board needed to review his role as teacher for the 2021 Youth Arts program. The program pays the instructor \$25/hr to plan an art activity, teach and supervise a group of children for 90 minutes, and then tidy up afterwards. Merrimack Valley Day Care has had two sessions with us this year and looks to have the children enjoy another seven classes this year. Depending on the medium and nature of the activity, some sessions might involve more planning and materials ordering than others. The anticipated sum Andrew would receive requires consideration under the Conflict of Interest policy. We know from Andrew's prior work in the mentorship program, paid by the Friends program but hosted at the space, that he has an affinity for children, patience, and a gift for translating concepts into simple language for young minds. Ben made a motion that we authorize up to \$750.00 in total for payments to Andrew for this program in 2021. Jared seconded. The four remaining board members present for the video call voted yes. (Ron's vote is unknown.)

At 8:23 pm Jared concluded the board meeting. The Zoom call continued in the form of a discussion on pros and cons of buying a resin 3D printer.